The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

> 2017-2018

1. Details of the Institution

1.1 Name of the Institution

> MARSHAGHAI COLLEGE, MARSHAGHAI

1.2 Address Line 1

> AT/PO-MARSHAGHAI

Address Line 2

> DIST-KENDRAPARA,PIN-754213, ODISHA

City/Town

> KENDRAPARA

State

> ODISHA

Pin Code

> 754213

Institution e-mail address

> marshaghaicollege@rediffmail.com

Contact Nos.

> 06727-272025

Name of the Head of the Institution:

> MRS. KRISHNA ACHARYA

Tel. No. with STD Code:

> 06727-272025

Mobile: 9937928192

Name of the IQAC Co-ordinator: MR. DILLIP KUMAR SAHOO

Mobile: 9861367087

IQAC e-mail address: marshaghaicollege@rediffmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   ORCOGN12524

OR

1.4 **NAAC Executive Committee No. & Date:**   NAAC/WH/Cert/-A & A/EC(19th SC)/50.2/2017/27.01.2017
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.marshaghaicollege.org

Web-link of the AQAR: www.marshaghaicollege.org/AQAR2016-17.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	65.85	2006	5 YEAR
2	2nd Cycle	B+	2.65	2016	5 YEAR
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   19/02/2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i.   AQAR   **2006-2007 ,2007-2008,2008-2009   17.03.10** (DD/MM/YYYY)
   ii.   AQAR   **2009-2010   27.12.11**   (DD/MM/YYYY)
  iii.   AQAR   **2010-2011   08.05.12**   (DD/MM/YYYY)
   iv.   AQAR   **2011-2012   13.04.16**   (DD/MM/YYYY)
    v.   AQAR   **2012-2013   13.04.16**   (DD/MM/YYYY)
   vi.   AQAR   **2013-2014   13.04.16**   (DD/MM/YYYY)
  vii.   AQAR   **2014-2015   13.04.16**   (DD/MM/YYYY)
 viii.   AQAR   **2015-2016   25.10.16**   (DD/MM/YYYY)
   ix.   AQAR   **2016-2017   07.07.18**   (DD/MM/YYYY)

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [ ] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men [ ] Women [ ]

    Urban [ ] Rural [√] Tribal [ ]

Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

    Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law [x] PEI (Phys Edu) [x]

TEI (Edu) [x] Engineering [x] Health Science [x] Management [x]

Others (Specify) [.]

1.11 Name of the Affiliating University *(for the Colleges)*

UTKAL UNIVERSITY, VANI VIHAR, BHUBANESWAR,ODISHA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

0

2.3 No. of students

01

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2. 6 No. of any other stakeholder and

   community representatives

00

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

01

2.9 Total No. of members

11

2.10 No. of IQAC meetings held | 03 |

2.11 No. of meetings with various stakeholders: No. | X | Faculty | X |

Non-Teaching Staff Students | X | Alumni | X | Others | X |

2.12 Has IQAC received any funding from UGC during the year?   Yes [   ]   No [√]

If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 68 | International | X | National | X | State | X | Institution Level | 68 |

(ii) Themes

Institutional Seminars:
1. Value Education- its Past, Present & Future.
2. Importance of Management Accounting.
3. Relevance of history in 21st Century.
4. Role of Civil Society.
5. Dialectical and Historical Materialisim.
6. Globalization and the emergence of a global ethics.
7. Nucaler hazards
8. Photo Electric Effect.
9. Rutherford Atomic Model.
10. Short time calculation method.
11. Educated youth and unemployment.
12. Introduction to sampling.
13. Pond as an eco system.
14. Measures taken by Govt. for upliftment of Poor.
15. Food chain and ecological pyramids.

2.14 Significant Activities and contributions made by IQAC

i.   Steps have been taken to make Plastic Free campus.
ii.   Students are encouraged to utilize Wi-Fi facilities.
iii.   The Principal had supervised the classes and interacted with students for feedback on quality teaching,
iv.   One-to-one doubt clearing and group discussion were encouraged for clarity in understanding and the subject matter,
v.   Monthly tests were conducted and marks were given to the students.
vi.   Notices at regular intervals were circulated in student's notice boards for the students falling shortage of attendance.
vii.   Career counselling classes for SC, ST and other backward students of final year were made to help them for placement in jobs.
viii. Departmental seminars are being held regularly,
ix.   Students are asked to develop their participation in extra activities to develop their

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Career-Counseling and placement cell must be fully operational and functional. Besides conduct of regular orientation programmes in collaboration with Engineering / Management / Technical Institutes / Organizations, National, Multi-National Companies, I.T. Centres and corporate Houses, the cell shall provide all relevant and up-to-date information regarding latest careers and placements towards employability 2. Initiatives shall be taken to open Self-Financing courses much in tune with the changes of time. 3. A 'Gymnasium' for physical exercise shall be fully operational. 4. Steps shall be taken towards construction of an Auditorium, boundary walls and staff quarters in the college. 5. Steps shall be taken for Library automation. 6. Steps shall be taken for converting more classrooms to smart class room.	Major plan of action has been achieved much to our satisfaction. 1- Seminar for Legal rights of women. 2- C.C. T.V installed in hostels 3- Carrear counselling done. 4- Update information for carrer counselling. 5- Seminar activities accelerated. 6- Equal opportunity cell starts functioning.

Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes ☐   No √

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action take

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03	00	00	00
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03	00	00	00

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	02

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employers x Students √
(On all aspects)

Mode of feedback   :   Online x Manual √ Co-operating schools (for PEI) x

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> CBCS Syllabus is introduced from 2016-17 Admission Batch. Syllabus revision is introduced by the Board of studies of Utkal University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> 1-   Philosophy dept.
> 2-   No. of (Hons) seats increased in all honours dept.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
39	32	02	0	05

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	00		00						00

2.4 No. of Guest and Visiting faculty and Temporary faculty

0		0		14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	17	03
Presented papers	0	06	0
Resource Persons	0	0	10

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> 1-Departmental seminars are organised regularly and students are encouraged to give power point presentation and to participate in deliberations.
> 2-Unit Test are done to evaluate students merit periodically.
> 3- Value based Education is imparted to enhance Students morality.
> 4-Cash awards are given in Annual Function to the students for securing Top Ten positions in University Examination.
> 5-students are encouraged to write articles for departmental wall magazine and college magazine "The Saswata".
> 6-Doubt clearing classes are taken to clear doubts of all students.

2.7 Total No. of actual teaching days
during this academic year

241

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

NO

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

84%

2.11 Course/Programme wise
    distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
ARTS	262	22.90%	16.41%	22.51%	44.65%	83.58%
SCIENCE	134	32.08%	71.64%	3.73%	88.05%	88.05%
COMMERCE	65	Nil%	9.23%	16.92%	80.00%	80.00%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 The members of the IQAC Team are in constant touch with Departmental Heads,
faculty and students to ensure the recommendations of the IQAC for implementation in Toto.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	02
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	01(Womens)
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	02	0	02
Technical Staff	01	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The IQAC has encouraged the regular faculty to apply for Minor Research Projects for conducting research in their respective field of specialization.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	X	X	X	X
Outlay in Rs. Lakhs	X	X	X	X

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		00	0	02
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	02	04	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range   X   Average   X   h-index   X   Nos. in SCOPUS   X

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	0	0	0	0
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total	0	0	0	0

3.7 No. of books published   i) With ISBN No.   04   Chapters in Edited Books   01

ii) Without ISBN No.   06

3.8 No. of University Departments receiving funds from

UGC-SAP   0   CAS   0   DST-FIST   0

DPE   0   DBT Scheme/funds   0

3.9 For colleges   Autonomy   0   CPE   0   DBT Star Scheme   0

INSPIRE   0   CE   0   Any Other (specify)   0

3.10 Revenue generated through consultancy   0

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number			01		
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons   10

3.13 No. of collaborations   International   0   National   0   Any other   0

3.14 No. of linkages created during this year   0

3.15 Total budget for research for current year in lakhs :

From Funding agency   0   From Management of University/College   0

Total   0

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides

0

and students registered under them

0

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0   SRF 0   Project Fellows 0   Any other 0

3.21 No. of students Participated in NSS events:

University level 0   State level 0

National level 0   International level 0

3.22 No. of students participated in NCC events:

University level 0   State level 0

National level 0   International level 0

3.23 No. of Awards won in NSS:

University level 0   State level 0

National level 0   International level 0

3.24 No. of Awards won in NCC:

University level 0   State level 0

National level 0   International level 0

3.25 No. of Extension activities organized

University forum [ ]   College forum [ ]

NCC [ ]   NSS [ ]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Self Defence Training,
- World Aids Day,
- Road Safety Weak,
- Disaster Management Programme
- Awareness camp on Environment Protection,
- Red Cross day,
- College Foundation Day
- Independence Day and the Republic Day
- Legal rights for women.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.2 Acrs			
Class rooms	12			
Laboratories	09			
Seminar Halls	14			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		Nil		
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Steps are being taken for computerization of central office and Library.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8313	14,07,069/-	982	1,66,940/-	9295	15,74,009/-
Reference Books	14059	29,80,250/-	303	68,194/-	14362	30,48,444/-
e-Books						
Journals	7730	2,33,630/-	268	17,953/-	7998	2,51,583/-
e-Journals						
Digital Database						
CD & Video	24	0	0	0	24	0
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	34	03	04	01	0	0	0	0
Added	0	0	0	0	0	0	0	0
Total	34	03	04	01	0	0	0	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Up gradation of technology and computerization of library with broadband and internet facility are in process. A number of administrative and finance activities of the college like PIMS, IFMS, HRMS, e-space view, SAMS, e-dispatch, AISHE (UGC), PRERANA, Medhabruti are performed online. The regular teachers and group B staff have also attended training to submit their PAR in online.

4.6 Amount spent on maintenance in lakhs :

  i) ICT

| 68,963/- |

  ii) Campus Infrastructure and facilities

| 1,97,662/- |

  iii) Equipments

| 3,59,080/- |

  iv) Others

| - |

  Total :

| 6,25,705/- |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Awareness of students in matters of career counselling, Remedial Classes, Value based Education, Smart Class Programmes, and Skill Development Programmes are made at regular intervals through notices and announcements in classrooms.

5.2 Efforts made by the institution for tracking the progression

> HODs are requested to collect information regarding their students progression from U.G. to P.G. and other courses.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1480	X	X	X

  (b) No. of students outside the state

| 0 |

  (c) No. of international students

| 0 |

Men	No	%		Women		No	%
	676	45.67				804	54.32

	Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total		General	SC	ST	OBC	Physically Challenged	Total
402	212	05	951	02	1570		203	259	03	1012	03	1480

Demand ratio 1: 2.291   Dropout % 0.2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> The college regularly organizes career counselling programmes for helping the students to appear competitive examinations successfully.

No. of students beneficiaries

> No information

5.5 No. of students qualified in these examinations

NET $\boxed{X}$ SET/SLET $\boxed{X}$ GATE $\boxed{X}$ CAT $\boxed{X}$

IAS/IPS etc $\boxed{01}$ State PSC $\boxed{X}$ UPSC $\boxed{X}$ Others $\boxed{X}$

5.6 Details of student counselling and career guidance

> Career counselling Programme is conducted regularly with highlights on interview skills / job skills. Information about various job opportunities are displayed in the notice boards and announced in career counselling classes. Professionals and experts are also invited to address the students for career guidance.

No. of students benefitted

> Information are not recorded

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
X	X	X	X

5.8 Details of gender sensitization programmes

> The college has separate common room and toilets for girls. They are asked to sit in the front benches in class rooms and to move in groups when outside the class rooms. There is a sexual harassment Prevention cell which immediately attends for any complain relating girls/ women. Seminars are organized on empowerment of women. Self Defence training are given to girl students.

5.9 Students Activities

  5.9.1   No. of students participated in Sports, Games and other events

    State/ University level [   ]   National level [X]   International level [X]

    No. of students participated in cultural events

    State/ University level [X]   National level [X]   International level [X]

  5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	0	0
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students [01] Legal rights of women

5.13 Major grievances of students (if any) redressed: Toilet Problem of Boys Common Room redressed
and a Cycle Stand for Girl student is provided.

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> ❖   To inculcate supreme message "Satyameba Jayate" among the students.
> ❖   To provide quality education in humanities, science, commerce and vocational courses.
> ❖   To improve "all round development" (Educational, Physical, Social, Moral, Mental and Spiritual) in students.
> ❖   To inculcate the idealistic, patriotic and imperative potentialities among the students.
> ❖   To upgrade the institution of excellence and exemplary at the university level.
> ❖   To rouse and spread the essence of the volcanic slogan "unity in diversity".
> ❖   To provide quality improvement of higher education to all students of all section of society, with a view to bringing in them, social, moral, spiritual, physical academical and professional growth to serve the society and nation with love, justice & truth.`

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> It only follows the curriculum framed by the Utkal University.

6.3.2 Teaching and Learning

> Besides, classroom teaching and learning by chalk and talk, steps are being taken to introduce LCD Projector and white board in science departments. Remedial classes by external exports are taken. Feedbacks are taken from the students to know their views and understanding for modification in teaching process. Separate study centres are provided to girl and boy students with sufficient books and journals

6.3.3 Examination and Evaluation

> Examination and evaluation are conducted annually as per the University rule.

6.3.4 Research and Development

> Faculties of the college are encouraged for applying Minor Research Projects in the current academic year. Three Minor Research Projects are submitted and two MRP are ongoing in the current year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> a. Steps have been taken for the library automation.
> b. Steps have been taken to install Smart Board in selected classrooms located at different departments and seminar rooms.
> e .Steps are being taken for Installation of CCTVs at several locations on campus.

6.3.6 Human Resource Management

> The staff members are assigned duties on the basis of their skills and capabilities. At the end of each academic year the management committee reviews the staff positions and appoints personnel for various teaching and non-teaching positions.

6.3.7 Faculty and Staff recruitment

> Faculty and staff recruitment is normally done by the Sate Govt. The Institution only recruits faculty on contract basis against existing vacancy.

6.3.8 Industry Interaction / Collaboration

> Senior executives from reputed organisations are invited to interact with students. There is no collaboration with any industry.

6.3.9 Admission of Students

Admission into UG courses are done by e-admission through SAMS (student academic management system), a portal of the Govt. of Odisha.

6.4 Welfare schemes for

Teaching	GIS, PF, Gratuity, Pension
Non teaching	GIS, PF, Gratuity, Pension
Students	Social Service Guild (SSG)

6.5 Total corpus fund generated

0

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	DLC appointed by DHE,Odisha and Director CDC,Utkal University	YES	Staffs Appointed by Principal
Administrative	YES	Local Fund Audit,Govt. of Odisha	X	X

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes √   No

For PG Programmes   Yes x   No x

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Reforms in Examination system is done in the University level.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

X

6.11 Activities and support from the Alumni Association

The Alumni Association organizes its annual meeting each summer and they extend full support to the institution as and when required.

6.12 Activities and support from the Parent – Teacher Association

> Parent-Teacher meet are organized regularly in the institution to welcome suggestions regarding Academic improvement of the students. Parents are welcomed to meet and suggest the Principal and teachers for improving the performance of their wards.

6.13 Development programmes for support staff

> All the administrative and accounts staff of the college are encouraged to attend different orientation programmes organized by department of Higher Education and HRMS Odisha.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> The college is situated in a naturally eco-friendly campus. The students are asked to protect the plant and keep the environment clean.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. Value-based Education classes are arranged periodically to enhance morality among the students.
> 2. Orientation programmes on active citizenship is given to create consciousness among students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> IQAC conducts quarterly review meeting to analyse the progress and compliance of annual plan taken for academic, administrative improvement of the institution.
>
> 1. Teachers are encouraged to undertake research work & publication of Papers.
> 2. Class Room supervision/ Inspection are made by the principal.
> 3. Information is send to the parents and guardians regarding shortage of attendance in respect of their sons/daughters/wards for making them conscious in attending classes regularly.
> 4. Help Desk is provided for the students to listen to their day to day grievances.
> 5. Study-tours to relevant sites are organized during vacations for building up students' capacities, elasticizing their out-looks and mental horizons.
> 6. More accommodative and more specious wash room provided to girls students.
> 7. A mini cycle stand is provided to girl students.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1- Value Based Education Classes are taken regularly.
> 2- Departmental Seminars are organized among honours students.
> 3- Conducted talk on Legal Rights of women.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Seminars and workshops are organised to create awareness among the students to keep the campus clean and by the same time NSS volunteers are demonstrating placards to sensitise the public in this regard.

7.5 Whether environmental audit was conducted?   Yes | √ | No | |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS
1. Adequate library facilities.
2. Well-equipped science laboratory.
3. Student's discipline.
4. Student's accessibility to teacher's community.
5. Support programme for slow learners.
6. Physical education training to students.
7. Adequate infrastructure.
8. Weekly seminars on all subjects.

WEAKNESS
1. Lack of auditorium for public meeting.
2. Lack of hostel for boys.
3. Shortage of teaching faculty due to transfer and retirement.
4. Lack of accommodation for staffs.
5. Lack of interest among students towards English language.

OPPORTUNITIES
1. Increased opportunities to develop and establish new programme to meet the growing demands of the society.
2. Funding by agencies other than UGC for research activities.
3. Introduction of self-financing courses.
4. To initiate e-learning facility in campus.
5. Free coaching for career placement.

THREATS
1. Delay in government's action for filling up retired and transfer vacancies.
2. Focus on privatization of higher education in future policy making.
3. Focus on marks rather than holistic development.
4. Lack of interest among students for general education.
5. Interest among students for private coaching.
6. Expansion of residential colleges.

8. **Plans of institution for next year**

1. To sign M.O.U. with different organizations for skill development.
2. Career-Counseling and placement cell must be fully operational and functional. Besides conduct of regular orientation programmes in collaboration with Engineering / Management / Technical Institutes / Organizations, National, Multi-National Companies, I.T. Centres and corporate Houses, the cell shall provide all relevant and up-to-date information regarding latest careers and placements towards employability
3. Initiatives shall be taken to conduct workshops on various subjects.
4. A 'Gymnasium' for physical exercise shall be fully operational.
5. Steps shall be taken towards construction of an Auditorium, boundary walls and staff quarters in the college.
6. Steps shall be taken for Library automation.
7. Steps shall be taken for converting more classrooms to smart class room.
8. Steps shall be taken for plastic & polythene free campus.
9. Steps shall be taken for construction of open dias for conduct of meetings & cultural functions of the college.

Name DILLIP kumar Sahoo

Dillip kumar Sahoo

Signature of the Coordinator, IQAC

Name KRISHNA ACHARYA

Krishna Acharya

Signature of the Chairperson, IQAC
Marshaghai College
Marshaghai Kendrapara

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****