

**OFFICE OF THE PRINCIPAL  
MARSHAGHAI COLLEGE, MARSHAGHAI, KENDRAPARA**

No. 709/26 /Dt. 20.06.26 /

**QUOTATION CALL NOTICE**

Scaled quotations are invited from the registered firms having valid GSTIN for printing and supplying of following items. The quotations must be reached to the office of the undersigned by the speed post/ Regd. Post/ or by hand within 7 days of the issue of the notice. The undersigned reserves the right to accept or reject the quotations without assigning any reason.

<b><u>Sl. No.</u></b>	<b><u>Name of the Items</u></b>
1.	Letter pad -500pc
2.	Clearance form -2000 pc
3.	Students Attendance & Cover (+2 &+3)-2000 pc
4.	Fly leaf-2000 pc 1000pc
5.	Admission Register (+2 & +3) -6 Pc
6.	Staff Attendance -6 pc
7.	Envelope (small & Big)-2000 pc
8.	Movement order -1000pc
9.	Note sheets - 2000 Nos.
10.	Relieving order-1000pc
11.	DCR Book-2pc
12.	Lesson plan-(+2 & +3)- 500 nos.
13.	MARK FOIL – 1000
14.	Acquittance Roll -4 nos
15.	Receipt Books (+2 & +3) each 100 nos. each
16.	T.A/ D.A Form- 1000 nos
17.	Blank Answer Scripts (8 pages each, +3 &2)- 2000 nos. each
18.	Library Card (+2 & 3) 1000 nos each
19.	Signature Sheet- 500 nos
20.	Library Card Issue Register (300 pages) – 2 pc
21.	Books Issue Register (400 pages) -03 pc

*Pratt*  
*20/6/26*  
**Principal  
Principal  
Marshaghai College  
Marshaghai  
Marshaghai**

**Copy to the All-Notice Board/ Staff Common Room/ Website for information.**